



*Fun and Education through Farming*

## **Farm Volunteer Agreement**

### **Introduction**

Volunteers are an important and valued part of Larkrise Farm. We appreciate that you have chosen to volunteer with us. We will do our best to make your volunteer experience enjoyable and rewarding. We aim to be flexible and supportive. We believe that the volunteer relationship is built on trust and mutual understanding.

This agreement sets out:

- Suggested start and end dates.
- What support you can expect from us when you volunteer.
- The expectations from you as a volunteer.

### **As a Volunteers we ask that you:**

- Strive for the best that you can do and complete your volunteering activities with dedication and commitment.
- Go to any briefings and training that we think will help you in your role.
- Be positive about and support the charitable work of Larkrise Farm.
- Follow and operate within the policies and procedures of Larkrise Farm, including Health and Safety and Equal Opportunities.
- Act responsibly and within the law.
- Maintain confidentiality of Larkrise Farms activity, the people in our care, our team and our procedures.
- Value and respect the rights of our students.
- Work in partnership with staff and other volunteers to make society a better place for our beneficiaries.
- Let the Assistant Manager know if you are having any problems or if you have any complaints, concerns, or feedback.
- Meet agreed time commitments and give reasonable notice when you're not available so that arrangements can be made.



**In return, we will:**

- Introduce you to how our organisation works and your role within it.
- Ensure appropriate insurance policies are in place.
- Give information about Larkrise Farm work, policies and procedures.
- Offer training and support for your role.
- Reimburse agreed out of pocket expenses.
- Strive to resolve any concerns fairly and reasonably, apply our complaints procedure when its needed.
- Respect and listen to your feedback, and keep you informed of any changes.
- Ensure your health, safety, and welfare.
- Apply our equal opportunities policy.
- Encourage a positive and supportive volunteering experience.

**Signed**

This agreement is in honour only. It is not intended to be a legally binding contract and either Larkrise Farm or the volunteer can end the agreement at any time.

Signed: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed on behalf of Larkrise Farm: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_